Los Angeles Unified School District Categorical Equipment Inventory Form

Name of School/Office:							Location Code:	
Educational Service Center (ESC):							Phone Number:	
Principal/Program Administrator:							Title I Prog. Model:	
School Year:							Date:	
Section I - Categorical Equipment Inventory Physical Check								
I certify that on the date below, an Equipment Inventory Physical Check was performed. All equipment purchased with categorical funds have been verified and located as reflected on the school's Categorical Equipment Inventory								
Database, and I have verified that equipment was or was not purchased after the last physical check. Physical Check Performed I have been supported by the property of the p			Date of last completed Physical Check:				*Update date when next Physical Check is completed	
Contact Person:				Your next Physical Check is on [†] :			'Unless an earlier date is determined by FSEP or your ESC	
Section II - Did Not Purchase Equipment Log								
Directions: Log the school years in which equipment over \$500 (including tax, shipping and other ancillary charges) was not purchased.								
Equipment over \$500 was not purchased the following inventory year(s):								
Section III - Categorical Equipment Inventory Database								
Title I - 7S046/7E046/7V876/7G866, Title I ARRA - 7V094, EIA-SCE - 7S539, EIA-LEP - 7S536, EIA-EDY - 7M083/7V462/74V62, SLI - 14222, SIG - 7V301/7V302/7V457/7V458/7V525/7G302/7G458/7G525								
For all categorical programs, the local educational agency and school sites maintain an inventory record for each piece of equipment with an acquisition cost of \$500 (including tax, shipping and other ancillary charges) or more per unit that is purchased with categorical funds. The record describes the acquisition by: (a) type, (b) model, (c) serial number, (d) acquisition date, (e) location, (f) cost, (g) funding source, (h) current condition, and (i) transfer, replacement, or disposition of obsolete or unusable equipment.								
Description (Type/Model)	Serial Number	Purchase Date	Location	Cost	Delivery Date	Funding	Current Condition (New, Good, Fair, Poor)	Disposition\Comments